

## JEREMIAH'S RANCH MEETING OF THE BOARD OF DIRECTORS

May 12, 2018

**Meeting called to order by Larry White: 1:04 pm**

**In Attendance:** Larry White, Pauline William, Kim Bruce  
Karen Douglas, Debra Muzikar, Kathy Fortenberry

Pauline moved to approve the agenda. Larry seconded. There were no objections.

Larry moved to approve the minutes from March 3, 2018. Pauline seconded. There were no objections.

### **Officers' Reports:**

Larry had no financial report for this meeting. He is waiting for the Reconciliation of Retained Earnings Report from our bookkeeper.

Linda (via Larry) is planning on opening JR Hope House on July 1, 2018. We have a commitment from our first client. She is currently conducting interviews for potential employees. We will probably need 3-4 employees to cover all shifts. Referrals from SDRC have been slow so far. Special Olympics will be having its Regional Games on Saturday, May 19, at Carlsbad High School. We will be hosting a community basketball game on Saturday, June 9, at FUHS. Linda and Debra have been in contact with one of the special education teachers at FUHS to get the word out about JR and Special Olympics.

Kim had no report at this time.

Pauline had no report at this time.

### **New Business:**

Larry designed an official form to use when committees ask for reimbursement of expenses. The forms would be filled out in detail as to amount of, and reason for, the expense and all receipts attached to the form when submitted. Larry moved that we approve the form. Kim seconded. There were no objections.

Pauline inquired as to how JR is currently handling sending out receipts for donations that are received throughout the year. At this time, Larry is tallying them up at the end of the year and sends out receipts to all donors for tax purposes. It was discussed that perhaps a better/more efficient system could be developed.

### **Committee Reports:**

Debra and Linda completed the grant application for FHD. Debra talked about the Fallbrook Chamber of Commerce Charity Fundraiser coming up in September.

Karen advised that they are halfway through ceramics class for CAE. She will be hosting a craft class starting Saturday, June 16, to continue for the rest of the year.

Kathy had no report at this time.

**Our next meeting will be Saturday, August 18, 2018 at 1:00 pm at JRHQ**

Kim moved to adjourn at 2:19 pm. Pauline seconded. There were no objections.

Respectfully submitted,

Kim Bruce, Secretary